



Board of Trustees
Twin Falls Public Library
Wednesday, Nov. 14, 2018
4:30 pm TFPL Board Room

1. Roll call and introductions:
2. Approval of the agenda Nov. 14, 2018
3. Approval of minutes of last meeting: October 10, 2018
4. Approval of expenditures and financial accounting:
 - a. Last month's bills: October 2018
 - b. Financial/Statistical report: October 2018
5. Communications/Correspondence: EEO Training; Participation in Festival of Lights Parade, Nov. 30; Library Closed December 24-25, early closure at 2:00 December 31, and January 1; Holiday Party, Jan. 4; Library Events
6. City Council Liaison report (Ruth Pierce): City News
7. Foundation Liaison report (Monica): Foundation Report
8. Committee reports:
 - a. Finance/Budgeting (John and Kyle) – CANCELLED
 - b. Building /Grounds : (Cindy and Monica) - CANCELLED
 - c. Planning/Public Relations (Kyle and Monica)- CANCELLED
 - d. Operations/Personnel (John and Cindy) – CANCELLED
9. Library Staff report: Adam Day – Current projects and Measuring Library Broadband Networks Participatory Design Workshop in Chicago on October 24
10. Business Issues: Review of following job descriptions – Circulation Clerk, Serials Clerk, Cataloging/Technical Services Assistant (Action); Request to review and update Bylaws and Rules; Request to review and update Personnel Policy
11. Library Director report: Research on Wellness Program; RFID committee; Foundation meeting; Trustee 2019; Safety Training, Dec. 8; Library Incidents
12. Public Comment (5 minutes):
13. Scheduling meeting date/Adjournment

Committee Meeting Dates: 1st Tuesday and Wednesday of the month if needed
Meeting Date: December 12 , 2018

Any person(s) needing special accommodations to participate in the above noticed meeting can contact Tara Bartley, Library Director, at least two working days before the meeting.