



Minutes of the Board of Trustees

Wednesday, January 19th 2022

Approved on Wednesday, January 19th 2022

January 19, 2022

Approved 01/19/2022 Minutes of the Board of Trustees Twin Falls Public Library

The regular meeting of the Board of Trustees was held on Wednesday, January 19, 2022. The meeting was held in the Twin Falls Public Library's Board Room. Attending the meeting were Trustees Dana DeHaan, Elly Young, Jennifer Hall; Susie Kapeleris, Lindsay Earls; Director Tara Bartley, Library Staff Karolee Sorenson and Reference Department Head Jennifer Hills. Absent City Council Library Liaison, Chris Reid. Trustee Dana DeHaan called the meeting to order at 4:30

. Oath of Office: Lindsay Earls – five-year term by Karolee Sorenson.

Staff Recognition – Jennifer Hills, 15-year anniversary

Annual Meeting and Reorganization of the Board of Trustees: Officers and Committees a. By-Laws - There are no recommendation of changes to the current By-Laws. Susie Kapeleris motioned to accept the current By-Laws with no recommendation of changes, Elly Young Second the motion. Motion approved (5-0).

b. Committee Assignments – Assignments to Library Committee's.

c. Regular Meeting Dates/Committee Meetings - Monthly Board meetings will remain on the 2nd Wednesday of the month at 4:30 pm. Annual notice of monthly dates will be posted. Committee meetings will be on an as need basis.

The Trustees MSC approval of the agenda for the January 19, 2022 meeting. Jennifer Hall motioned to approve the agenda. Lindsay Earls seconded the motion. Motion approved (5-0)

The Trustees MSC approval of the December 8, 2021 minutes. Susie Kapeleris motioned to approve the minutes from December 8, 2021. Elly Young seconded the motion. Motion approved (5-0)

Financial/statistical report Karolee Sorenson presented the income and expenses for the month of December. The December Financial statement is the third of the fiscal year. Karolee highlighted numbers for property tax, capital expenditures, Fines and photo copy income, personnel, books and materials and operating expenses.

Dana DeHaan and Susie Kapeleris reviewed and approved the payables for the month of December. Jennifer Hall

motioned to approve the December 2021 financial and statistical reports. Elly Young seconded the motion. Roll call vote taken. Approved 5-0

Communications & Correspondence

Food for Fines began December 1 through December 21, 2021. The library collected 705 lbs. of items and waived \$723.00 in fines. 223 patrons donated. For every nonperishable item brought in \$2.00 in fines are waived up to \$30.00. The contributions are then taken to South Central Community Action to distribute to those in need.

The library will be closed January 17, 2022 for Martin Luther King Jr./Idaho Human Rights Day.

In house programing will be limited capacity.

City Council

No report

Library Foundation

Executive meeting on Thursday morning. Foundation Retreat is Saturday, January 22, 2022. Tara and Katie Johnson will attend with the bookmobile to highlight Outreach services.

Finance & Budgeting

No report

Building & Grounds

No report

Planning & Public Relations

No report

Operations & Personnel

No report

Business Issues

No report

Library Staff

No report

Library Director

Annual report was due on January 1, 2022. Information is given to State and Federal to collect stats from libraries. Tara briefly reviewed the Annual report with the Trustees. Conversation with Trustees on what goals they would like for the library in 2022. New ways to bring people into the library. Survey's. We will be beginning our Strategic Planning. Discussion library displays. LYNX Consortium assessment update – Hired a consultant to assess the consortium and how to make it beneficial for all. Currently there are 11 other libraries in the consortium. There are some preliminary recommendations. They will meet this Friday, January 21, 2022 to discuss recommendations.

Public Comment

No report

Additional Comments

The next meeting is on Wednesday, February 9, 2022 at 4:30 pm

Meeting adjourned: 5:58 p.m.

respectfully submitted, Karolee Sorenson, Administrative Assistant *sent to and reviewed by Lindsay Earls, Secretary