



Minutes of the Board of Trustees

Wednesday, October 13th 2021

Approved on Wednesday, November 10th 2021

Minutes of the Board of Trustees Twin Falls Public Library

The regular meeting of the Board of Trustees was held on Wednesday, October 13, 2021. The meeting was held in the Twin Falls Public Library's Board Room. Attending the meeting were Trustees Elly Young, Dana DeHaan, Monica D'Angelo, Jennifer Hall, and Susie Kapeleris; City Council Library Liaison, Chris Reid; Director Tara Bartley; Library Staff Karolee Sorenson and Jill Fleming. Chairman Monica D'Angelo called the meeting to order at 4:30.

The Trustees MSC approval of the agenda for the October 13, 2021 meeting. Dana De Haan motioned to approve the agenda. Jennifer Hall seconded the motion. Motion approved.

The Trustees MSC approval of the September 9, 2021 minutes. Elly Young motioned to approve the minutes from September 9, 2021. Susie Kapeleris seconded. Motion approved.

Financial/statistical report Tara presented the September financial statement. The September Financial statement was end of the fiscal year. Tara highlighted end of year numbers for income, personnel, books and materials and operating expenses. Dana DeHaan reviewed and approved the payables for the month of September. The Trustees MSC the approval of the September 2021 financial and statistical reports. Susie Kapeleris motioned to approve the September 2021 financial and statistical reports. Jennifer Hall seconded the motion. Roll call vote taken. Approved 5-0

Communications & Correspondence

We will be closed for Veterans Day on November 11, 2021.

We are focusing on highlighting E Books in Over Drive through our website. Catalog will take you to ideate digital library. Libby is the Overdrive app. ICFL started the Idaho Digital Ebook Alliance (IDEA) and we are partnering to enhance our collection.

Programming will continue to be outdoors.

City Council

City Council approved the mural in the alley way of City Hall building.

Wendy Davis, Parks and Recreation Director presented and update on park enhancement and what it takes for upkeep

on the parks in Twin Falls.

Police night at City hall. Recognizing those with advancement and retirement.

City Council is in the process of rewriting Title 10. Last change was in 1981. Focus on property tax. Some fees will increase some will have lower rates. Average citizen should not be subsidizing new growth so the fees will be passed onto the property owner. Education growth. Bonds are being paid and the cost of education growth will be added into the pool of new properties.

Library Foundation

The Golf Scramble went well. They are finalizing the amount earned, but it was profitable. The decision was made to gift wood plaques to their biggest donors in appreciation.

Finance & Budgeting

No report

Building & Grounds

No report

Planning & Public Relations

No report

Operations & Personnel

No report

Business Issues

Recommended approval of updated job descriptions for Acquisitions Specialist and Adult Services Librarian. Dana Dehaan motioned to approve the updated job description for Acquisition Specialist and Adult Services Librarian. Elly Young 2nd the motion. Motion approved 5-0

Library Staff

Staff member Jill Fleming reported about what has been happening in the Circulation Department. New circulation desks were installed at the end of May. New 3 self-checkout stations were installed. Transactions at the stations have been consistent. July there were 7942 transactions, August 7304 and September 6250. There has been more front desk usage than was originally anticipated. Working on having the patrons use self-checkout. Has been a learning curve. Working on coaching patrons and staff to use best practices. Pay fines and fees online or self-checkout and become active with their accounts. We have two new clerks and one clerk that works both circulation and IT. We are in the process of updating our GIS list with new streets and staff is helping other departments with task.

Library Director

Our programming continues to be outside. We did purchase an outdoor heater and we recommend to bundle up! AARPA grant mobile glass walls will be here within the next couple of weeks for the new study rooms. Should be done within the next month. These will be a one on one use study rooms.

Foundation has offered to help purchase of E Books and will contribute \$20,000.00 towards the purchase of E Books. Quarterly LYNX Director meeting will be held virtually in Boise. This will be a 5-hour meeting with the new consultant.

Public Comment

No report

Additional Comments

The next meeting is the regular Board Meeting on Wednesday, November 10, 2021 at 4:30 pm

Meeting adjourned: 5:45

respectfully submitted,

Karolee Sorenson, Administrative Assistant

*sent to and reviewed by Jennifer Hall, Secretary