



Board of Trustees
Twin Falls Public Library
Thursday, January 8, 2026
5:00 pm in the TFPL Board Room

Attendance

Attending the meeting were Trustees Lindsay Earls, Shawnee Burt, Nick Cooley, Director Tara Barley, and Library Staff Ashlee Vipperman. Lindsay Earls called the meeting to order at 5:02 pm.

Oath of Office: Nick Cooley

Nick Cooley was sworn into the Oath of Office as Library Trustee, by Notary, Ashlee Vipperman

Agenda Approval

Shawnee Burt motioned to approve the agenda for January 8, 2026. Nick Cooley seconded the motion. Motion approved (3-0)

December Meeting Minutes Approval

Nick Cooley motioned to approve the meeting minutes for December 11, 2025. Shawnee Burt seconded the motion. Motion approved (3-0)

Annual Meeting and recognition of the Board of Trustees: Officers and Committees

Discussion on changes to the By-laws: There are proposed amendments to the By-laws of the Board of Trustees. These amendments will reflect the procedures the Board is currently following regarding job appointment and committees. Also, there are amendments to the requirements for the agenda. These proposed amendments will be voted on at the next meeting.

Discuss and confirm Office Appointments: Shawnee Burt motioned to confirm all Office Appointments. Nick Cooley seconded the motion. Motion approved (3-0)

Discuss and confirm Board meeting schedule for 2026: Nick Cooley motioned to approve the annual meeting dates for 2026. Shawnee Burt seconded the motion. Motion approved (3-0)

Discuss on need for Committee Assignments: In the past the Board has been assigned committees. The Board decided if there is a need for a committee it will make assignments at that time.

Expenditures and Financial Accounting (Ashlee)

Dana DeHaan signed off on the first December financial report on January 7, 2026. The second report was presented at the board meeting for approval.

The November Idaho Power bill was missed during our December board meeting. The Board Chairman was contacted and the bill was paid. It was presented for approval at this meeting.

Shawnee Burt motioned to approve the December 2025 payables as well as the November Idaho Power bill. Nick Cooley seconded the motion. Roll call vote taken. Roll call approved (3-0)

Communications/Correspondence

Nick Cooley motioned to approve the 2026 closures. Shawnee Burt seconded the motion. Motion approved (3-0)

Public Comment No comments.

City Council Liaison Report No report

Foundation Liaison Report No report

Staff Report No report

Library Director Report (Tara)

With the cold weather the library has noticed some patrons in need. The staff donated money to get vouchers for the Mustard Seed thrift store to see if that would be beneficial for those patrons. If we feel it's beneficial and need more vouchers the Board would also like to donate to that cause.

Bathroom construction is set to start in February. Supply chains are slow so that will determine if there will be a delay or not. Carpeting should be happening right after the bathrooms hopefully allowing our librarians to only shift books once.

The City of Twin Falls and the library are planning on celebrating the America 250 celebration. There are no concrete plans as of right now. There is a possibility of working with the Idaho Humanities Council to have speakers that coincide with the celebration.

There is a quarterly Lynx director's meeting on January 16 in Caldwell. They will be voting on the discovery layers the consortium uses.

Business Issues

Nick Cooley motioned to approve PLA Conference travel costs. Shawnee Burt seconded the motion. Motion approved (3-0)

Future agenda items

Internet policy review, Library Foundation purchase request, and Library tours.

Scheduled Meeting Date: February 12, 2026, at 5 pm

Meeting Adjourned: 6:13 pm

Respectfully Submitted,
Ashlee Vipperman, Administrative Assistant