Board of Trustees
Twin Falls Public Library
Thursday, September 10, 2026
5:00 pm in the TFPL Board Room

Attendance

Attending the meeting were Trustees Lindsay Earls, Dana DeHaan, Shawnee Burt, Nick Cooley; Director Tara Bartley, Library Staff Ashlee Vipperman and Kurt Kirkpatrick.

Lindsay Earls called the meeting to order at 5:00 pm.

Agenda Approval

Shawnee Burt motioned to approve the agenda for September 10, 2026. Dana DeHaan seconded the motion. Motion approved (4-0)

Meeting Minutes Approval

Dana DeHaan motioned to approve the meeting minutes for August 20, 2026. Shawnee Burt seconded the motion. Motion approved (4-0)

Expenditures and Financial Accounting (Ashlee)

Nick Cooley motioned to approve the August 2026 payables. Dana DeHaan seconded the motion. Roll call vote taken. Roll call approved (4-0)

Communications/Correspondence

Dana DeHaan motioned to close the library December 9, 2026, for the One City Retreat. Shawnee Burt seconded the motion. Motion approved (4-0)

Public Comment None

City Council Liaison Report (Nathan) No report

Foundation Liaison Report (Joey) No report

Staff Report

Kurt Kirkpatrick is the library's new Technology Analyst.

Library Director Report (Tara)

The book scanner installation has been rescheduled for September 15th or 16th.

Lindsay Earls is completing her 5-year term. The possibility of her serving another term was discussed.

The staff are currently working on mid-year check-ins.

The City of Twin Falls is updating their emergency action plan. Consultants will be on site for a week in October.

It is time for the end of year patron purge. There was discussion on how to proceed with high fines on expired accounts. Tara is to continue to work through this process to see how city wants to account for the debt-write off patron accounts.

Business Issues

The Reconsideration of TFPL Non-Resident Fees FY6/27 was presented. The library card fee for non-residents was discussed. Continue discussion for future meetings.

Shawnee Burt motioned to approve the 60-month Quadient Lease. Nick Cooley seconded the motion. Motion approved (4-0)

Dana DeHaan motioned to approve a request of $5,750 from the Library Foundation for accessibility enhancements. Shawnee Burt seconded the motion. Motion approved (4-0)

Dana DeHaan motioned to approve the pre-approval of routine bills for FY 26/27 as needed. Shawnee Burt seconded the motion. Motion approved (4-0)

Future agenda items: Survey

Scheduled Meeting Date: Meeting date changed to October 15, 2026

Meeting Adjourned: 6:15 pm

Respectfully Submitted,

Ashlee Vipperman, Administrative Assistant